



Knowledge Through Sharing. It's That Simple.

Hello!

Welcome to the Oswego County Workforce New York's Monthly Newsletter. Our goal is to keep Oswego County job seekers in the know about current workforce initiatives, tips and tricks. For more information about our office visit our webpage at www.ocwny.org

Succeed on the Job With The Right People Skills

Success at work calls for the right combination of skills. Some are specific to your job—the ability to fix a computer or perform brain surgery—and others are more general. The most important in any profession, though, are the people skills: your capacity for getting along with co-workers, customers, and your boss. To get ahead, cultivate these essentials:

- **Empathy.** The ability to view situations from another person's perspective is crucial. You'll build better relationships if you can put yourself in the shoes of the people around you.
- **Optimism.** People like to hang out with co-workers who see opportunities, not problems. You don't have to be a Pollyanna all the time, but resist the urge to complain, and focus on what's going right.
- **Self-promotion.** Make sure people know who you are and what you can do for them. Don't brag, but be willing to help whenever you can, and soon your co-workers and managers will start to depend on your expertise.
- **Appreciation.** Thank people for their help and congratulate them when they achieve something significant. They'll notice that you're paying attention to them and return the favor.
- **Listening.** Focus on other people's words and ideas, not just your own. This demonstrates (and wins) respect, and lets you stay on top of what's happening around you.
- **Responsibility.** Don't make excuses or blame others for your mistakes. Keep your promises, make your deadlines, and establish a reputation for reliability. Whatever your job is, you'll get recognition for being an employee everyone can count on.

Keep Your Career on Track No Matter How Busy You Get

When your job gets busy, you may feel tempted to put your career planning on the back burner for a while. Resist the urge. Here's how to keep your career front and center even when you're distracted by the demands of your job:

- **Continue stepping up.** You've succeeded so far because you've actively sought out interesting and important projects. Keep taking them on as much as your schedule allows. You'll accomplish more for your organization and yourself.
- **Keep learning.** Look for development activities wherever you are. These can include reading, peer discussion groups, webinars, and being mentored and coached.
- **Live your life.** Carve out time for your family and friends in advance so you've committed yourself. Ideally, you'll refresh and recharge; at a minimum, you'll have a non-work topic to discuss when you're back on the job.

Job Search Assistance

[10 Best Skills to Put on Your Resume \(With Examples and FAQ\)](#)

[How to Describe Your Weaknesses in a Job Interview \(+Examples\)](#)

[10 Reasons Why Celebrating Successes at Work is Important](#)

[Search for Jobs on the NYS Job Bank!](#)

Upcoming Events!

Mini Job Fair

200 North Second Street
Fulton, NY 13069

February 6, 2024
11am-1pm

Meet with employers from:

ARISE Elite Home Health Care

Oswego County Oswego Health

United Auto Supply

For more information call (315) 591-9000



Oswego County Workforce New York is an equal opportunity employer/program. Auxiliary aids are available upon request to individuals with disabilities TTY (315) 591-9247.

SEE WHO'S HERE

February 20, 2024

11am-1pm

200 North Second Street
Fulton NY, 13069

Meet with a variety of community
agencies to get help with:

Transportation
Childcare
Education & Career Exploration
and more...



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Oswego County Workforce New York
Resources



CELEBRATE TODAY,
OWN TOMORROW!

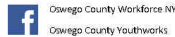
CTE ENCOMPASSES MANY DIFFERENT TYPES OF EDUCATION - FROM CLASSROOM LEARNING TO CERTIFICATION PROGRAMS TO WORK-BASED LEARNING OPPORTUNITIES OUTSIDE THE CLASSROOM.

February is Career & Technical Education Awareness Month

Contact us for help with your employment & education needs at 315-591-9000.

Follow our social media pages for tips on employment, education and more!

Fulton Office: 200 North Second Street, Fulton, NY 13069 Tel: (315) 591-9000 Fax: (315) 591-9047 TTY: (315) 591-9247
Hours of Operation: Monday - Friday, 8:30am - 4:30 pm
Email: ocwny@oswegocounty.com Website: www.ocwny.org



Oswego County Workforce NY
Oswego County Youthworks



Oswego County Workforce NY



Oswego County Workforce NY

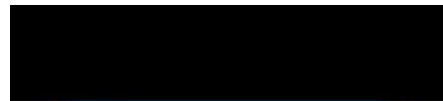


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Who we are



Did You Know?

Did you know...that Oswego County's average unemployment rate for December 2023 was 5.1% This was an increase from the November 2023 rate of 4.2%.

Did you know...that you should have different versions of your resume if you're looking for work in more than one field? Update and customize your resume for each new position.

Did you know...that we have staff to help you in your job search if you receive SSI/SSDI? Stop in to learn more.

Did you know...that you should prepare for an interview by researching the company? By doing some research ahead of time, you'll be better prepared and able to ask questions about the company.

To see our most recent events and recruitments follow us on Social Media!



Facebook- Oswego County Workforce NY,
Oswego County YouthWorks (Ages 16-24)

X- Oswego County Workforce New York

Instagram- ocwny13069

LinkedIn- Oswego County Workforce New York

Please call or see the front desk attendant for more information.

Local employers need YOU to help fill job openings in the following occupations: Transportation, Health Care, & Manufacturing/Trades
If you're interested in training or a scholarship, see your Employment Specialist or call us at 315-591-9000.

**Oswego County
Workforce New York**

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