

**Workforce Development Board of Oswego County
Executive Committee Meeting
Wednesday, May 24, 2023**

‘The Executive Committee shall review, approve and take action as appropriate with regard to the WIA program; review, approve and take action as appropriate with regards to its finances, recommend designation of One Stop System Operator, foster communication and coordination between committees, revise the by-laws, as required, evaluate committee and CEO performance, oversee public relations for the Board, and other responsibilities as designated by the Board.’

“Creating pathways to better careers and economic growth.”

Minutes

Present: Dave Goodness, Greg Hilton, Marq Brown, Keiko Kimura, Rachel Pierce, Kim Sizemore, Alexis Cummins

Marq Brown asked for a motion to call the meeting to order. Greg Hilton made a motion and Dave Goodness seconded the motion. The meeting was called to order at 9:13 a.m.

1. Approval of December 21, 2022 Meeting Minutes

Marq asked for a motion to approve the December 21, 2022 meeting minutes. Greg Hilton made a motion to approve the minutes. Dave Goodness seconded the motion. All in favor. The motion was carried.

2. Board New Business– Rachel Pierce

- a. PY 22 WIOA Budget Modification-** Received NOA to rescind ER-NDWG grant. Roughly \$40,000 was taken (grant was for DW that were affected by Covid, and we didn’t see many of them so the State will disperse to other counties). Also received a NOA to transfer another \$60,000 from DW to Adult funding, which will be mostly allocated for wages. Nearing the end of the PY we are low on funds. We have preliminary allocations for PY 23, and Rachel will start working on the budget. Overall, we are receiving \$10,000 less in Adult funding, \$102,000 more in DW funding and \$11,000 less in youth funding. Overall, we are receiving \$80,000 more. We will likely request a blanket transfer approval for PY 23 to allow us to transfer money as needed throughout the PY. Carry in from PY 22 to PY 23 will only be roughly \$10,000 for Adult funding so a transfer will likely happen in August. Adult/DW will hit the 80% goal at the end of the year, but according to the last desk review for Youth done in March we may end up 78% obligated.
- b. PY22 Training Plan-** Adult overall is 97% obligated. DW overall is 97% obligated. Youth overall is 94% obligated (not including deobligations). We may wait until July 1st to do some deobligations for OCO to try and ensure we hit the 80% mark. Adult transfer \$ must be fully expended by the end of the year.
- c. PY22 Performance Report-** Meeting every measure except for Adult Priority of Service. The requirement for the state is 50.1% so we are close, but there is no repercussion for not hitting.

3. ETPL Updates- Kim Sizemore

- a. CiTi BOCES** put through some requests for location changes for various classes (from Fulton location to Mexico location). They also put through some requests for courses that had price changes. MA went up to \$9,000. CDL B endorsement with classroom time went up to \$6,000 with an additional 8 hours. Practical Nursing went up to \$13,810. CDL B bridge to A had an hour increase to 32 hours and got rid of the internship and practicum. CDL A & B both went up to \$6,000. CDL B has an increase in practical and a decrease in classroom hours and a new licensing fee of \$22.50

Kim asked for approval for all CiTi updates. Dave Goodness made a motion to approve. Greg Hilton seconded the motion. All in favor. The motion was carried.

- b. Sage Corporation, who we have used before has requested to be put back on the list for CDL A & B training in our county.

Kim Sizemore asked for a motion to approve. Keiko Kimura made a motion to approve. Greg Hilton seconded the motion. All in favor. The motion was carried.

- c. The New School- private non-profit university in NYS that offers a wide variety of degrees/certificates has requested approval from every county in the state. Kim would like to move to decline as we have local schools and access to Metrix that would provide similar instruction.

Kim asked for a motion. Greg Hilton made a motion to deny; Dave Goodness seconded the motion. All in favor. The motion was carried. The request was denied.

4. Directors Report– Rachel Pierce

In PY 21 & 22 we received a waiver from the State that allowed us to spend youth money in a 50/50 split between In-School Youth and Out-of-School Youth. As far as we know, in PY 23 it reverts to the 75/25 split which will limit how much we can spend on In-School Youth again. At this time, we are unsure if we will be able to apply for the 80% waiver if we don't hit the spending requirement for it (likely may only need for Youth). We are currently at the midpoint of our Local and Regional WIOA plans and modifications are due this year. NYS has come out with mandated modifications to the plans and since we shifted the board from SUNY Oswego to the County, we have other modifications to do as well. These are due June 30th. The regional plan is not due until August 31st, and we have to work with Cayuga-Cortland and Onondaga counties. Career Center recertifications are due on July 31st. We are hoping to have the Subrecipient Monitoring Policy completed by June Full Board meeting (has gone back to the State multiple times with revisions). The PY 21 Monitoring report is due June 30th. Implementation Plan and Asset Inventory for SCION is due August 1st. Tori Wilson is the new DRC and is working on it. She recently passed her Work Incentive Planner exam and will start/continue doing benefit advisement for job seekers and reach out to businesses to see what reasonable accommodations are available and provide information on tax incentives. We were chosen by Centerstate CEO for a CDL regional Commercial Driving Licenses Workforce Strategy Consultant grant worth \$20,400 which will be used to fund staff time for staff who work on this project (Rachel & Andre Nichols). The focus of the grant is to work on a model for CDL training that can be replicated. Rachel and Kim recently met with Piper Titus from Page Trucking. They have applied with the state to become a DMV Certified trainer. Piper developed a training model which will allow Keith Titus to provide paid classroom training and then industry partners would hire candidates to do paid drive time. All trainees would have to have their permit prior to class starting. We are still waiting to hear back about the Heckscher Foundation grant. If we receive this grant, it will offset costs for the fall EMT academy with Menter's. Rachel is contemplating applying for the WORC NBRC Grant which would focus on manufacturing needs. The due date for this grant is June 13th and she is unsure if we will be able to write a proposal in time, however if we can't apply for this, we may be able to apply for something through the ESD grants to try and keep stability in current local manufacturers as Micron starts up. Shineman has their next round of grant applications due June 5th. Rachel is looking to apply for a grant for transportation support. If awarded the grant we would be able to utilize funds to expand our car repair program and provide a transportation stipend to offset transportation costs up to \$3,000 over 3 months to allow individuals to save their income to potentially buy or set up reliable transportation. Looking for a 3-year pilot program with an Employment Specialist built in. Asking for about \$400,000. Garrette Weiss will be retiring in June, and we will be asking the board to vote in Brian Heffron as his replacement. We will also be asking for a vote for Tim McKernan and are still looking for a hospitality representative for the board.

5. Roundtable- All

Dave Goodness- WDI has received another Child Care Grant. They will be taking on 2 pilots for anybody in the state looking for childcare they can apply for through WDI. He will share more information as soon as he can.

Greg Hilton- suggested getting into the schools to try and reach the individuals who don't plan on attending college. The group talked about possible getting into the schools for job fairs. Greg also suggested getting information out to employers regarding ride sharing opportunities.

6. Adjourn:

There were no further updates at this time. Marq Brown asked for a motion to adjourn. Dave Goodness made a motion to adjourn the meeting. Greg Hilton seconded the motion. All in favor. The motion was carried. The meeting was adjourned at 10:45 a.m. The next meeting date is December 20, 2023 at 9:00 a.m. Location: OCWNY, 200 N. 2nd Street, Fulton, NY 13069.