

**Workforce Development Board of Oswego County
Skills & Training Committee Meeting
Wednesday, January 25, 2023, 9:00 a.m.
Oswego County Workforce New York Career Center**

“The Skills and Training Committee shall review and approve training programs, oversee training provider’s inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, monitor training program performance data, and oversee the implementation of the Strategic Plan.”

Minutes

Present: Garrette Weiss, Amie Abold, Keiko Kimura, Karen Rodriguez, Eric Saunders, Tina Eusepi, Kristi Eck, Alissa Viscome, Emily Cameron, Patrick Harrington, Andrew Quinn, Elizabeth Barone-Kapuscinski, Chena Tucker, Denise Stepien, Kim Sizemore, Alexis Cummins

Keiko Kimura called the meeting to order at 9:00 a.m. Roundtable introductions were done as there were new members on the committee.

1. Approval of Meeting Minutes from April 27, 2022

Keiko Kimura asked for a motion to approve the minutes from the October 26, 2022, meeting. Garrette Weiss made a motion to approve the minutes. Chena Tucker seconded the motion. All in favor. The motion was carried.

2. Training by Provider through Q4 – Denise Stepien

There has been a total of 62 Adult and Dislocated Workers enrolled in Occupational Skills Training for PY 22 with various businesses- Cayuga Community College, MedCerts, National Tractor Trailer School, OCM BOCES, CiTi BOCES, Oswego County EMO/EMS, Pomeroy School of Nursing, St. Joseph’s School of Nursing, SUNY Oswego, & SUNY Upstate. We have done a total of 23 OJT contracts between Felix Schoeller, Oswego County Ambulance & Hearse (Menter) & Pathfinder Bank. Many of the scholarships awarded have gone to Healthcare and CDL Transportation Industries. OCWNY is hoping to partner with Menter again in the fall for a Paramedic & EMT training. OCWNY is continuing their Business Highlight program and the next spotlight will be on Pathfinder Bank, and they are in the planning stages of 2 job fairs for the Spring. OCWNY has done 18 supportive services this quarter and are continuing to provide supportive services as needed.

3. Customer Satisfaction Report – Fulton Office (Job Seekers) – Denise Stepien

There were 16 feedback responses this quarter. Overall responses were great and customers seem very happy with the services they receive. They think the information they were given was useful and they generally feel welcome in the center. Overall customers are coming in for general information, job leads, and resume help. We are seeing an uptick in walk-ins lately and customers interested in training.

Garrette asked us to add how many customers were in the % for the main purpose of the visit for the next report if possible.

4. WIOA Training Plan Update – Kim Sizemore

Adult OJT is 48% obligated, and ITA’s are currently 195% obligated (11 & 37 YTD services respectively). Adult Supportive Services are currently 160% obligated. We did complete a transfer of \$75,000 from DW to Adult Funding to cover the over-obligations (the transfer must be 100% spent). We have not done a lot with DW’s as we are not seeing many walk through the door. Youth is about 50% obligated overall halfway through the PY, as of right now they are doing fine. Discussed a few different supportive services that we can offer- all services and funding levels are on a case-by-case basis though.

5. Eligible Training Provider List – Kim Sizemore

Kim reviewed new ETPL requests and asked for approval on them.

- CiTi is requesting approval for an Entry Level CDL B to CDL A bridge driver training class. This class contains a theory portion and 32 hours of drive time, 4 day week long. Tuition is \$3,250.
 - Kim Sizemore asked for a motion to approve the training on the ETPL. Chena Tucker made a motion to approve. Tina Eusepi seconded the motion. All in favor except for Garrette Weiss, Amie Abold, and Karen Rodriguez who abstained from the vote. The motion was carried.
- SAGE Trucking is requesting approval for 3 CDL classes.
 - CDL B- 40 hours (20 Classroom, 20 Drive Time)- 3 weeks long, Tuition- \$2,955
 - CDL A- 150 hours (104 Classroom, 46 Drive Time)-5 weeks long, Tuition- \$5,650
 - CDL B (Standard Shift)- (48 Classroom, 32 Drive Time)- 3 weeks long- Tuition- \$3,855
 - Kim Sizemore asked for a motion to approve all 3 training requests on the ETPL. Chena Tucker made a motion to approve. Emily Cameron seconded the motion. All in favor. The motion was carried.
- CCC is requesting a tuition change to their CASAC training. The tuition went up from \$2,800 to \$2,996.
 - Kim Sizemore asked for a motion to approve the request on the ETPL. Amie Abold made a motion to approve. Garrette Weiss seconded the motion. All in favor except for Emily Cameron who abstained from the vote. The motion was carried.

6. Roundtable Update – All

Amie Abold- CiTi will be hosting a recruitment for their Health Occupation and Trades Classes at OCWNY. (Health- 1/31, Trades- 2/7)

Garrette Weiss- CiTi will be hosting Military Day on 5/4, anticipating 800 – 1,000 students to attend. Last year's turnout was great, and they are hoping for a similar turnout. Also based off the discussion held in the last Business Development Meeting- CiTi will also be hosting a Medical Day on 4/26 from 9:00-2:00.

Kim Sizemore- OCWNY would like to host a Job Fair in April in Pulaski (at the new OCO Location) and host their annual one in May in Oswego (Possibly Elks Lodge, Kristi also suggested reaching out to the Office of Student Affairs regarding potential space at SUNY Oswego).

Chena Tucker- Recently started with the Shineman Foundation and has been learning a lot about the backend operations of the foundation. The Grant rounds process is the same and dates are currently posted for this round. She shared that the foundation will be focusing on members of the community that are disadvantaged.

Elizabeth Barone-Kapuscinski- Shared that SYEP is starting to ramp up again, and applications will be sent out in April and orientations will start in May. We do have 2 Youth Open House's scheduled for the week of 2/13 (one at OCWNY, and one at the Oswego Public Library). Also shared that the Youth Summit will be held in May at the Oswego County Fairgrounds.

Andrew Quinn- Novelis is doing well at the moment. The plant is busy and is setting record production with Auto aluminum for Ford, and they will be participating in the selection of the new cohort for PTech, and consistently working on shadowing and internships.

Patrick Harrington- Construction continues to be strong. They are in the process of doubling the size of their training center and are recruiting year round for new apprentices. Will be hiring ~50 apprentices this year and will be gradually ramping up. He is very interested in attending all job fairs/school events.

Emily Cameron- Electromechanical Technology Credential is starting 2/7- it is a 14 week program and they are still accepting applications. They are also currently recruiting for CASAC 350 program with a hopeful start date of 2/13 that will last just under 12 months.

Alissa Viscome- Oswego Health is constantly recruiting, and offering paid training, tuition reimbursement, sign on bonuses, etc. Their new Student Liaison will be actively attending events to try and recruit.

Kristi Eck- shared that SUNY Oswego recently had their designation changed to University which will allow them to attract a greater international population and boost stature. Shared that some of the partners in the room had

come together to apply for a Grant to allow for a bootcamp to allow better training. Also shared that they have created a Micron Steering Committee to ensure that Oswego County is staying in the loop of all things Micron. Also shared an Integrative Professional Study degree tract launched this year which will allow for Professional Work Experience to count towards their degree.

Tina Eusepi- OCO as a whole is constantly recruiting. In conjunction with CiTi they are preparing to open Literacy Zones which will be a great opportunity for partners to utilize space and provide community resources and services. SCORE is currently waiting to see if a funding extension will be approved, so as of right now they do not have the funding for incentive funds. Tina also shared that she recently took over the JART case management program.

Eric Saunders- Shared that they currently have just over 200 apprentices and would like to increase that to 300. They currently have training facilities in Ithaca, Governor, and Syracuse and will be repurposing their Oswego office back into training. They will be working on revamping their training to accommodate new technology. Denise Stepien asked both Eric and Pat what their respective Unions would do if they had someone come in who had previous experience but didn't want to start at the beginning of an apprenticeship. They both stated that they would have to abide by the regulations set- but they would assess the skills/experience of the individual and make a determination of where they could start in their training program.

Karen Rodriguez- Karen is new to CiTi and is working in partnership with Carol Taormina working with the students on their communication skills and prepping them to go out into the workforce or to secondary school. She shared that CiTi will be working on getting back to industry interviews in March. Also shared a new initiative at CiTi called Women in Trades and it is focusing on 24 female students in various programs working together. CiTi may be asking businesses to host field trips or guest speak for the group.

Keiko Kimura- CCC is working on sponsored projects. They submitted a proposal to the Office of Strategic Development for a grant for a non-credit Micro Credential, and they also submitted a proposal for a Capital Construction Project to continue the development of the Oswego County Law Enforcement training facility (they had already received some funding from Oswego County). Farnham Family Services has also invited them to partner on a prevention project through OASIS to support prevention activities for individuals at risk of or experiencing substance abuse. Keiko also shared that she is now the official Chair of the Skills & Training committee and looks forward to working together.

At this time there were no further updates. Keiko Kimura asked for a motion to adjourn. Garrette Weiss made a motion to adjourn the meeting. Amie Abold seconded the motion. The motion was carried. The meeting was adjourned at 10:12 a.m. The next meeting is scheduled for April 19, 2023 at 9:00 a.m. at Oswego County Workforce.