

**Workforce Development Board of Oswego County
Skills & Training Committee Meeting
Tuesday, July 27, 2022, 9:00 a.m.
Oswego County Workforce New York Career Center**

“The Skills and Training Committee shall review and approve training programs, oversee training provider’s inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, monitor training program performance data, and oversee the implementation of the Strategic Plan.”

Minutes

Present: Amie Abold, Tina Eusepi, Louise Hand, Patrick Harrington, Greg Hilton, Rachel Pierce, Kim Sizemore, Denise Stepien, Kelley Thurlow

Greg Hilton called the meeting to order at 9:00 a.m.

1. Approval of Meeting Minutes from April 27, 2022

Greg Hilton asked for a motion to approve the minutes from the April 27, 2022, meeting. Kim Sizemore made a motion to approve the minutes. Tina Eusepi seconded the motion. The motion was carried.

2. Training by Provider through Q4 – Kim Sizemore

Many of the scholarships this program year have gone to CDL, nursing, and welding students. Supportive services for several of the trainees as well as CNY JATC first year students were also processed. OJTs are doing well with many repeat businesses including Felix Scholler NA and Pathfinder Bank. There have been a total of 109 Adult and Dislocated Worker customers in training. OCWNY also provided 38 short term pre-vocational training services.

3. Customer Satisfaction Report – Fulton Office (Job Seekers) – Kim Sizemore

There were 11 feedback responses this quarter, 10/11 responses were excellent, 1 was good. 45% of responses were for training information, 18% of responses were for job leads, 64% were for information and 45% were first visit customers.

4. WIOA Training Plan Update – Kim Sizemore

In PY21 there were 73 new ITAs and 18 ITAs carried in from PY20. There were 38 new OJTs and 3 OJTs carried in. There have been no customized trainings. There were 30 new supportive services provided by OCWNY. There were 35 contracted computer classes and 346 Metrix customers. \$235,786.80 was obligated in PY21 of the \$414,145.00 available.

5. Eligible Training Provider List – Kim Sizemore

There are no new or pending requests on the ETPL. Kim Sizemore and Kelley Thurlow will be taking over ETPL admin duties for the local area.

6. Director's Report – Rachel Pierce

Rachel provided an update on current and ongoing initiatives at OCWNY. The agency will be partnering with Menter's Ambulance to assist with on-the-job training and supportive services for EMTs.

We are also in transition mode we absorb the WDB duties into our structure. Rachel Pierce was appointed to the Executive Director of the WDB position effective 7/1/22; Kim Sizemore was promoted to a newly created Coordinator of Client Services position; and Denise Stepien was promoted to the Senior Employment Specialist position previously held by Kim. Several policies will need to be updated to reflect changes in job duties and will be brought to the September WDB meeting.

We believe that we reached the 80% obligation rate for PY21 in the Adult and Dislocated Worker categories. A waiver request was submitted to NYSDOL for the required obligation rate in all three categories.

NYSDOL has submitted a waiver request to USDOL asking that the WIOA Youth spending requirements be adjusted. Currently, a maximum of 25% of youth funds can be spent on in school youth. The waiver submitted requests that be changed to 50% for PY21 and PY22

No performance measure data has been received yet for PY21. Measures for PY22 will need to be negotiated soon.

7. Roundtable Update – All

Tina Eusepi – As is the case with many organizations, OCO is experiencing a staffing shortage. OCO's partnership with CiTi continues. CiTi will hire the next RV driver as they are able to pay a higher wage. The Pulaski Literacy Zone will be an excellent resource for the north country. LIFT steering committee will be meeting on August 9, 2022.

Patrick Harrington – They took in 52 apprentices this year and all are still involved. They are currently interviewing for their next class; will start in August. Classes are almost maxed and they are looking to expand especially if new chip plant is built on Rt 31 in Clay. Class sizes may also need to be expanded. They are involved with BOCES and the career fairs. Apprentices have 1 day a week in class and 4 days a week in the field for 5 years.

Amie Abold – CTE will be adding an ag studies program in the fall. Adult Ed has several classes starting soon including: Auto 1 in September, CDL-A/B in September/October, Welding in September/October, Medical Assisting in September, and LPN in August.

Greg Hilton – Huhtamaki continues to have quite a bit of turnover in professional and salaried careers. The company has been done a lot of recruiting outside of the area. They are currently well staffed in manufacturing jobs.

At this time there were no further updates. Greg Hilton asked for a motion to adjourn. Amie Abold made a motion to adjourn the meeting. Louise Hand seconded the motion. The motion was carried. The meeting was adjourned at 10:10 a.m. The next meeting is scheduled for October 26, 2022 at 9:00 a.m.