



Knowledge Through Sharing. It's That Simple.

Hello!

Welcome to the Oswego County Workforce New York's Monthly Newsletter. Our goal is to keep Oswego County job seekers in the know about current workforce initiatives, tips and tricks. For more information about our office visit our webpage at www.ocwny.org

Boost Your Career With Transferable Skills

After years of honing your top-level professional skills, you may feel trapped in your job because you're not confident that you're qualified to do anything else. In fact, many job skills are transferable, if you know what to emphasize when exploring career opportunities in your organization or elsewhere. Here are some tips for identifying skills that can apply to almost any professional pursuit:

- **Cast a wide net.** Think beyond the workplace. Hobbies, sports, and volunteer activities can build a set of skills that apply to a wide range of jobs. Don't discount experiences like coordinating a book group or coaching a child's soccer team.
- **Analyze your accomplishments.** Look back over your career and list your major accomplishments. Then isolate the specific skills that helped you achieve them—not just technical know-how, but strengths like leading a team or generating creative solutions.
- **Brainstorm with colleagues.** Ask co-workers, trusted friends, mentors, and even your own manager what you're best at. Their perspective may pick up some talents you haven't thought about.
- **Highlight the right skills.** The most easily transferable habits are commonly thought of as "soft skills." You'll want to demonstrate your abilities with examples that focus on such areas as teamwork, leadership, critical thinking, communication, and creativity. Managers are always looking for these strengths, and are usually willing to train employees in the technical skills they need.

Keep Learning while Striving for Achievement

The learning process never really ends when you're striving for success. Wherever you are in your career—monarch of the mountain or cubicle dweller—keep cultivating the knowledge and skills you need to maintain your momentum. Start with these;

- **What's your job?** Think beyond your job title, whatever it is. Find out what you're expected to accomplish, what your superiors want you to do, why you were chosen for this particular position, and so forth. A clear set of expectations will help you make better decisions.
- **Study your business.** Get to know what your organization and industry are all about. Read widely for a thorough understanding of the history surrounding your business and the context it's operating in today. Pay attention to trends on the horizon that could affect your success in the long run.
- **Spend time on strategy.** Don't just react to circumstances. Schedule some time on a regular basis to think about where you are, where you want to be, and how you can move forward. Talk to people, and explore the possibilities.
- **Stay focused.** Clarify your goals and review them frequently to ensure that you're not drifting off course. Develop a road map to guide your team and track your progress, and consult with your own supervisor to confirm that you're supporting the right objectives.

Job Search Assistance

[Common Interview Questions and How to Answer Them](#)

[The Essential Job Search Guide \(With Tips, Links, and More\)](#)

[11 Tips For an Effective Job Searching Process](#)

[Practice Job Application Tool](#)

[Search for Jobs on the NYS Job Bank!](#)

Upcoming Events!

Mini Job Fair

200 North Second Street
Fulton, NY 13069

July 9, 2024
11am-1pm

**Meet with a variety of
employers!**

For more information call (315) 591-9000



Oswego County Workforce New York is an equal opportunity employer/program.
Auxiliary aids are available upon request to individuals with disabilities TTY (315) 591-9247.

Business Snapshot!

Business Snapshot!



United Auto Supply

Corporate Office : 1200 State Fair Blvd , Syracuse Ny 13209
800.772.1667 - Fax 315.836.4857 - unitedautosupply.com

Foreign, Domestic & Heavy Duty Parts Specialists

What We Do: United Auto Supply is a distributor of over 100 different manufacturers of automotive supplies. Family owned and operated since 1946. Apply today to see our state-of-the-art facility. United we are!

Employee Quote: "United Auto Supply is a great company to work for. You can start in an entry level position and with hard work and dedication there is room to advance."

Current Openings: Warehouse Associate Day & Night shifts available (Select shifts starting at \$21.00 per hour). Class B Truck Driver, Day & Night Shift Supervisors, Cherry Picker Operator, Night Shift Forklift Operator, Tuesday-Sunday Box Truck Driver, Openings available at the Farrell Road Location.

Benefits: Full Medical, Dental, Vision, 401K, Life Insurance, Employee Discount on Auto Parts, Certain Associates will qualify for a weekly productivity incentive of \$80.

To Apply Visit:

Unitedautosupply.com
or scan the QR code
below



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6/11/24

Oswego County Workforce New York Resources



Discover your hidden talents

Are you bored with your current career or out of work and looking to reinvent your employment goals?

Start by identifying your transferable skills!


These are skills that have been developed in previous jobs and can be useful across various occupations & industries.

Call us or stop in so our staff at Oswego County Workforce New York can help you identify your transferable skills and help you land your next job!



 Visit us: 200 North 2nd St, Fulton, New York 13069

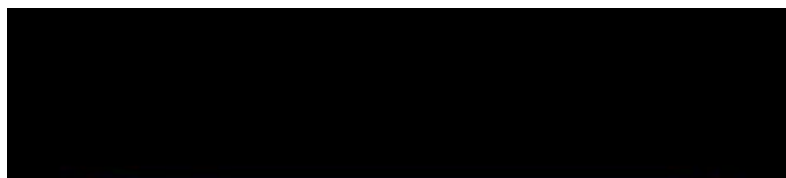
 Email: ocwny@oswegocounty.com

 Phone: 315-591-9000

 www.ocwny.org

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Who we are



Did You Know?

Did you know...that Oswego County's average unemployment rate for May 2024 was 4.3%? This is the same as the April 2024 rate.

Did you know...that you should have different versions of your resume if you're looking for work in more than one field? Update and customize your resume for each new position.

Did you know...that we have staff to help you in your job search if you receive SSI/SSDI? Stop in to learn more.

Did you know...that you should prepare for an interview by researching the company? By doing some research ahead of time, you'll be better prepared and able to ask questions about the company.

To see our most recent events and recruitments follow us on
Social Media!



Facebook- Oswego County Workforce NY,
Oswego County YouthWorks (Ages 16-24)

X- Oswego County Workforce New York

Instagram- ocwny13069

LinkedIn- Oswego County Workforce New York



Please call or see the front desk attendant for more information.

Local employers need YOU to help fill job openings in the following occupations:
Transportation, Health Care, & Manufacturing/Trades

If you're interested in training or a scholarship, see your Employment Specialist or call us at 315-591-9000.

Oswego County
Workforce New York

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