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**Workforce Development Board of Oswego County
Skills and Training Committee Meeting
Wednesday, July 24, 2024 9:00 a.m.
Oswego County Workforce New York Career Center**

'The Skills and Training Committee shall review and approve training programs, oversee training providers inventory, evaluate training providers and programs, identify strategies for addressing skill gaps, issue consumer report cards for programs, monitor training program performance data, and oversee the implementation of the Strategic Plan.'

"Creating pathways to better careers and economic growth."

Minutes

Present: Keiko Kimura, Tina Eusepi, Kristen Foland, Andrew Quinn, Mark Southwick, Chena Tucker, Alissa Viscome, Rachel Pierce, Kim Sizemore, Amanda Quaile, Kelley Thurlow, Alexis Cummins

Keiko Kimura called the meeting to order at 9:00 a.m.

1. Approval of April 24, 2024 Minutes

Keiko Kimura asked for a motion to approve the meeting minutes. Tina Eusepi made a motion to approve. Chena Tucker seconded the motion. All in favor. The motion was carried.

2. Updated WIOA Training Plan – Kim Sizemore

For Adult Funding we have obligated 82% with 440 YTD services. For Dislocated Worker we have obligated 102% with 65 YTD services. For Youth funding we have obligated 108% with 238 YTD services. For County Funding we have obligated 75% with 79 YTD services (we have until 12/31/24 to spend the entire amount). We transferred a total of \$220,000 from DW to Adult and have spent it all with 22 YTD services. Overall spending was great for PY 23.

3. Training by Provider – Amanda Quaile

We assisted a total of 116 participants with ITAs through PY23. Most of those were funded for healthcare related training (RN, LPN, Paramedic) and transportation related training (CDL-A, CDL-B). A total of 42 OJT contracts were approved during the PY with Felix Schoeller, Oswego County Ambulance & Hearse, Fruit Valley Orchard, Pestmaster, Little Luke's, and Pathfinder Bank. Overall, we provided 158 training services to various occupational clusters.

4. Fulton Customer Satisfaction (Job seekers) – Amanda Quaile

A total of 20 comment cards were received during the fourth quarter. Most responses were noted in the excellent/good categories. The main purpose of visits was listed as: Information (30%), Job Leads (30%), Resume (25%), Computers (10%), Other (5%), and Training Information (15%). 50% of respondents noted that this was their first visit. 85% of respondents would recommend OCWNY to their family/friends. Overall, the comments were positive towards the staff members of OCWNY and the assistance they provided them.

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5. ETPL Updates – Kim Sizemore

- **Opus Vi-** Partnering with Oswego Health to provide online instructor led Medical Assistant training. The cost of the class is \$10,716 (we could fund up to \$6,000). Right now, the class would be available to Oswego Health Employees with the possibility of becoming available to everyone. 319 total hours (143 classroom, 160 practical, 16 labs), with a \$250 cost at the end of the course for a test. As of right now there is no local MA training, so Kim recommended that we approve the request. Keiko asked for a motion to approve the request. Andrew Quinn made a motion to approve, and Kristen Foland seconded the motion. Alissa Viscome abstained from voting. All in favor. The motion was carried. Request approved.
- **SUNY Oswego-** SUNY Oswego is seeking approval for their Childhood Education Bachelor degree. We would only be able to consider funding for Juniors/Seniors and would like to have some type of attachment to the county when funding individuals. The course description listed on the request was incorrect and will be fixed but Kim recommended we approve the request. Keiko asked for a motion to approve the request. Chena Tucker made a motion to approve, and Tina Eusepi seconded the motion. All in favor. Motion carried. Request Approved.
- **St Joseph College of Nursing-** looking for reapproval of their RN class. Cost is \$38,770 and participants receive an Associate's Degree at the end. 1,170 hours are required and a test for licensing is required at the end of the course. Keiko asked for a motion to approve the request. Andrew Quinn made a motion to approve, and Mark Southwick seconded the motion. All in favor. Motion carried.
- Kim also shared that there will be a request put on the list for Paramedic Training at OCC for Menter Ambulance paramedics. This class is a slower pace training than the current one at Faxton St. Lukes. We will need to call for a vote from the executive committee due to the start date of the class being before another meeting.

6. Directors Report- Rachel Pierce

We were granted ESD money to move ahead with the Oswego Build Project. We will receive around \$450,000. Rachel will submit a resolution to the county legislators to accept the funding and add an additional Senior Employment Specialist to our team. The goal is to have the 1st cohort (20 people per cohort) start in January. We are also working on submitting a grant for NYS DOL Workforce Development Training Reemployment Training Grant that is up to \$250,000 so that we can continue our CDL Initiative. NYS DOL also has a funding opportunity available from The New York Power Authority for Workforce Training for Green residential upgrades/construction. We would need to express interest and present an idea to receive the funding. Rachel is thinking about going the HVAC route with this project whether its through OJT or training. There are changes coming to the NY SCION funding we receive that will make the funding available indefinitely rather than for the 3-5 years it was previously available for. The funding will be expanded to allow for services that mirror WIOA for individuals with disabilities. Mayor Rice has reached out for basic carpentry training for some city workers and Rachel will put him in touch with CCC for their Basic Hand Tools Class. For the Childcare Bootcamp program, we have about 6 total participants with 1 already approved through NYS so we will be helping with startup costs soon. Rachel has been in talks with NYS and CCC regarding the startup of a childcare apprenticeship program. Governor Hochul & ESD put out the Green CHIPS which will grant funding to areas that align with Micron Community Engagement Committee. They will be looking for letters of intent for the funding, which could focus on Workforce Development, Education, Community Investment, and Housing. Rachel will share more information with the group. Rachel also shared that we have placed 107 youth on worksites for our Summer Youth Employment Program this year.

7. Roundtable Update – All

Kristen Foland- Partnering with CCC at their Fulton Campus for their Electrical Tech Program and will be adding an instructor. They are waiting on a timeline from NYSED for their Manufacturing and Automation Lab. The lab will service PTech, CTE, Exceptional Ed and Adult Education students. 2024 Manufacturing Day will be held on Friday October 4th, and they currently have 30 participating vendors and would like about 5 more. The State has shared a new requirement for their Nursing Adult Education course, and instructors now must have a master's degree. Kristen shared that current employees can maintain their employment, but going forward, new employees will need to have that degree.

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Tina Eusepi- OCO is looking at doing a little bit of restructuring and some programs may end up under different areas with different titles. Their outreach efforts are growing, and they have secured a couple grants. One grant they work in partnership with Monroe County, and it focuses on street outreach for homeless individuals. Pulaski Literacy zone is doing well, and they can always provide workshops, training, and more.

Chena Tucker- Shared that the Shineman Foundation has been doing some strategic visions and soul searching on how to make a larger impact in the area. They have decided to focus on food insecurity for the next 3-5 years and will be looking at resources and identifying gaps and look at different options to put out some funding to design programs to address the issues. This will change how they award grants for the next few years. Alissa shared that this is a great idea, as she sits on the board for Fulton Community Basketball and they have recently opened up a “food pantry” available to the public for free breakfast and lunch daily throughout the week, and they have served over 700 people. Keiko asked if their research will also focus on nutrition education and Chena shared that it would and that they would be targeting local resources.

Alissa Viscome- Oswego Health is always recruiting and they have open interviews on August 15th. They also have CNA classes starting at the end of August and the middle of October. The training is a 5-week paid training, and they have seen success with their CNA's going through the career pipeline.

Andrew Quinn- Novelis is fully booked at the moment and will be kicking off a program with CCC for Electricians and Mechanics. They are finishing up their summer intern program where they had 40 interns. Kim mentioned that there is a possibility to assist financially with upskilling some of their employees to higher level positions.,

Mark Southwick- Huhtamaki is doing well. They have about a dozen more spots to fill for operations, and 2 for electricians. They have one electrical apprentice about to graduate. They have one of their operations staff utilizing Metrix Online Learning to upskill, with the possibility of having more staff utilize the training.

Amanda Quaile- Terri Robbins (new Business Services Representative for OCWNY) has a few OJT's in the works with Felix Schoeller, Pathfinder Bank, and will working on getting EMT's for Menter Ambulance. We are also working on scholarships for LPN, RN, Welding, Phlebotomy and CDL classes.

Keiko Kimura- MACNY was approved to offer their Real-Life Rosie program in Oswego County which will start 9/4. The class will focus on women in manufacturing and will put participants through the program and then they will receive a certificate at the end and hired into entry level manufacturing positions. Keiko also shared that the Early College High School program (in partnership with Fulton, Hannibal, and Mexico schools) will expand into advanced manufacturing with recruitment to begin next spring.

At this time there were no further updates. Keiko Kimura asked for a motion to adjourn. Chena Tucker made a motion to adjourn the meeting. Alissa Viscome seconded the motion. The motion was carried. The meeting was adjourned at 10:24 a.m.

The next meeting is scheduled for October 16, 2024 at 9:00 a.m. at Oswego County Workforce New York.

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